



भा.कृ.अनु.प.-राष्ट्रीय खुरपका मुँहपका रोग संस्थान

(पूर्व भा.कृ.अनु.प.-खुरपका मुँहपका रोग निदेशालय)

ICAR- National Institute on Foot and Mouth Disease

(Formerly ICAR-Directorate of Foot and Mouth Disease)

(FAO Reference Centre for FMD)

अंतरराष्ट्रीय खुरपका मुँहपका रोग केन्द्र

International Centre for Foot and Mouth Disease

अरुगुल, भुवनेश्वर - 752050, ओडिशा

Arugul, Bhubaneswar - 752050, Odisha

दुरभाष सं (Tel.No.): 0674-2601104, वेबसाइट (Website): <http://nifmd.res.in>

F. No: 8-15/Rec-YP-II & YP-I/Admin.-Finance/2024-25

Date: 29th May, 2025

HIRING OF MANPOWER ON CONTRACT

Applications are invited from the eligible candidates for engagement against the following temporary position at ICAR-National Institute on Foot and Mouth Disease (ICAR-NIFMD), Arugul, Bhubaneswar-752050, Odisha.

The engagement will initially be for a period of one year and may be extended based on requirement under the Institute scheme.

Interested & eligible candidates are requested to send scanned copy of the duly filled application form along with bio-data/CV, recent passport size photograph and self-attested copies of the relevant certificate/documents as per the prescribed proforma to **Sh. Sanjay Kumar Jena**, Senior Administrative Officer, ICAR-NIFMD, Arugul, Bhubaneswar only through email to yphiringnifmd@gmail.com by **5.00 PM of 19-06-2026**. Application received after the due date and time will not be entertained. After scrutiny of the applications, the shortlisted candidates will be informed about the interview by return email. The details regarding Qualification, Age, and Emoluments are as follows.

Sl. No	Name of the post	Emolument	Age	Qualifications	No
1	Young Professional-I (Finance) Institute Head	Rs.30, 000/- per month. (Consolidated)	21 to 45 years	Essential Qualification: B.Com/BBA/BBS (with minimum 60% marks) from a recognized University/College and at least three year of experience in relevant field Desirable Qualification: Knowledge of IT applications, virtual meeting platforms & computer skills such as (MS Word, Excel, PowerPoint, Tally, PMFS, GeM, e-office, annual accounts etc) will be added advantage. At least 03 year experience in the office related work as mentioned above in ICAR-Institute will be given preference.	01

Terms and Conditions:

- Original documents of the selected candidates will be verified at a later stage before joining.
- No TA/DA will be admissible for attending the interview.
- Candidates who are already employed elsewhere must submit a No Objection Certificate (NOC) from their present employer.
- The Director, ICAR-NIFMD, reserves the right to fill up or not to fill the vacancies notified in this advertisement without assigning any reason thereof.
- The engagement will be purely on a full time contractual basis and the selected candidate shall not undertake any other assignment during the period of engagement.



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- Notwithstanding the period of engagement, the services of the contractual staff may be terminated by the Director of the Institute at any time without assigning any reason, by giving one month's notice staff at any time without assigning any reason by issuing one month's notice.
- The engagement is purely temporary and contractual in nature. At the end of the assignment, the candidate shall have no right to claim regular employment or absorption in ICAR-NIFMD or any other ICAR Institute.
- The application format is available on the official website of the Institute i.e (<https://nifmd.res.in>).

Sd/-

Sr. Admn.Officer

ICAR-National Institute on Foot and Mouth Disease
International Centre for Foot and Mouth Disease
Arugul, Bhubaneswar - 752050, Odisha

Application for the posts of:

General Information:

	Name of the Post applied		
1.	Full Name		<u>Passport Size</u> <u>Photograph</u>
2.	Father's/Husband's Name		
3.	Gender		
4.	Date of Birth (DD/MM/YYYY)		
5.	Age as on date of InterviewYears.....months.....days	
6.	Marital Status		
7.	Contact No.		
8.	E-mail Address		
9.	Correspondence Address		
10.	Permanent Address		
11.	Whether General/SC/ST/OBC/PH		

12. Academic Qualification: (Most recent to Matriculation)

Sl. No.	Name of the Examination	Board/University	Years of passing	Grade/Div. & Percentage marks in aggregate

13. Experiences:

Sl. No.	Name of Institute/Organization	Period of experience		Nature of Duties (in brief)
		From	To	
<u>1</u>				
<u>2</u>				
<u>3</u>				
<u>4</u>				

14. Hobbies/ Interests**15. Any other relevant information the candidate would like to state:****Declaration:**

The information given above by me is true to the best of my knowledge and belief. If any information is being found false, my candidature/services, if selected, may be terminated without any notice.

Date:**Signature of Applicant****Note: All submitted document/Certificate to be duly self-attested.**